

Maclary Information Night 10/29/20

Reopening of School in the Hybrid and Virtual Academy Models

Hybrid Model - Hybrid A and Hybrid B Cohorts

- CSDVA: Starts 11/5/2020 with direction from the assigned VA teacher. It might be a different teacher from another school. The daily schedule will be reinforced by the VA teacher.
- HYBRID Model: Starts 11/5/2020 in two cohorts, Hybrid A OR Hybrid B. Your teacher will let you know what cohort your child(ren) is in. Separate Parent Link emails will also go out. You may call the office at 454-2142 to get the cohort information.

Hybrid Model - Hybrid A and Hybrid B Cohorts

- HYBRID Model: Parent drop off at 8:20 along the entrance near the tree line. Students will walk along the sidewalk two blocks apart while wearing masks and enter the main entrance. Bus riders will arrive starting at 8:30 and depart one bus at a time. Students will remain spaced. Staff will be along path to enforce distancing and mask wearing.
- All students enter the main hall and go directly to their homeroom. A “Grab & Go” breakfast will be available for all students as they enter the hall. Students will sit at their assigned desks or areas for daily meals. Fifth graders will have an identified cafeteria cohort of students who will eat in a distanced format daily for breakfast and lunch.

Schedules

- CSDVA: The daily schedule will come from the teacher assigned to the grade. Students meet daily with their teachers and class, similar to remote learning schedules. Teachers and service providers may come from another school that is part of our cluster (Maclary, Wilson, Smith, and Brookside).
- HYBRID Model: A rolling return to school. Students in the DAP returned starting 10/26. Grade levels in the Hybrid cohorts A and B will begin school on the following dates:

Schedules: Elementary

- November 5th and 6th: Only Hybrid B students in grades KN, 4 and 5 return on Thursday and Friday. (No students in school 11/2-11/4)
- November 9th and 10th: Only Hybrid A students in grades KN, 4, and 5 return on Monday and Tuesday. (No students in school 11/11-13)
- November 16th and 17th: All Hybrid A students in grades KN - 5 return on Monday and Tuesday. (Adding 1, 2, and 3)
- November 19th and 20th: All Hybrid B students in grades KN - 5 return on Thursday and Friday. (Adding 1, 2, and 3)
- November 23rd and 24th: Only Hybrid A students attend KN - 5
- November 30th: Start regular Hybrid A Monday/Tuesday and Hybrid B Thursday/Friday routine

Schedules: Elementary

- Students will follow the established grade-level schedules.
- Arrival begins at 8:20 (car riders) and 8:30 (bus riders).
- Breakfast and morning routines 8:30 - 9:00
- Marked tardy at 8:40 and the instructional day begins at 9:00.
- Recess is one grade only at a time
- Specials will occur over a two-week period (Blue/Gold Weeks) so that students in Hybrid will have all four specials. CSDVA students will have specials, too.

Schedules: Elementary

- When students are home on their non-Hybrid days, they will follow live Zoom instruction via their devices as remote learners. The process flips for the other cohort on the other days. All students are remote learners on Wednesdays with an altered schedule.
- This way students receive four days of classroom instruction weekly.
- Wednesdays will be dedicated to small-group reading and math, AAP, EL, Special education, and targeted instructional needs in small group formats, usually 30 minutes in length. A separate Wednesday schedule will be forthcoming.

Rooms

- Rooms have desks spaced out as per regulations for mask wearing and a minimum of three feet separation. All grades KN - 4 have desks separated by six feet of space to support meal times.
- Grade 5 (larger Hybrid cohorts) have desks separated three-four feet. Meal times will have half the students go to an assigned area in the cafeteria to maintain a six-foot distance.
- Students will bring and take home all materials daily, including backpacks, materials, devices, teaching/learning tools. Students will have assigned desks. Cubbies will not be used to maintain social distancing. Coats will be placed on chair backs.
- Technology and 1-1 devices are available or on the way once they arrive from the producer.
- Bathrooms will be used in the class, and they will be cleaned regularly.
- Lunch will be brought to the class by cafeteria staff who will practice safety precautions.

Recess and Specials

- Students will have scheduled recess daily, outside weather permitting.
- Students will stay with their cohort class in the identified area. Rotations will occur so students have access to all the equipment and field space. Masks are required during recess because social distancing may be difficult at times.
- Specials: Students will follow a Blue/Gold rotation. Specials will occur in the class, except for PE. PE will be outside, weather permitting. The gym is spaced in six-foot spaces. Masks will be worn during PE.

Dismissal: Bus and Parent Pick Up

- Students are assigned to a bus if applicable. Routes are designed to keep the number of students under 24 per bus with distancing.
- Students will load buses back to front in order of pickup or dismissal. Regular cleaning between bus runs will occur daily.
- Parent pick-up will occur in the gymnasium this year. Dismissal begins at 2:20. Bus riders will exit side doors, and pick-up students will go to the gym.
- Parents will enter one door, and a staff member will note the interaction. Students and parents will exit the other door in a single flow process. Students and parents will maintain a “two block” distance while outside.

Cleaning and Masks

- Guidance from national and state agencies will guide practices.
- Deep cleaning occurs on Wednesdays and Friday evenings. Regular daily and routine scheduled cleaning occurs daily and during the day, including the recess equipment. Desks will be cleaned before and after meals by a teacher or staff member.
- Regular traffic in the building is identified by spaced markers to maintain an orderly flow. Bathrooms will be cleaned in regular intervals. Special cleaning products will be used on high-touch surfaces.
- Students must wear masks while on the bus or in school as per district/state guidance and expectations. Student Manual expectations support this. Discipline consequences may result, including multiple infractions resulting in placement in the Virtual Academy. Teachable moments and reinforcement of expectations will occur routinely.
- PPE materials are in all areas. Students should bring a spare mask for emergency use.

Small Group Services

- Some students require small-group services to support IEPs and required English Learner supports. These will occur in small-groups using spaced desks. No small group tables are permitted for use in any class.
- The Wednesday schedule will provide additional remote/virtual opportunities to meet with students for targeted supports.

Visitors and Office Expectations

- No visitors may come to school unless requested by office and nurse staff or if the visitor has a scheduled appointment. No birthday/holiday celebrations, shared lunches with family, or parent volunteers are permitted this year.
- Communication will continue to occur by email and phone messaging. **IT IS CRITICAL** that the office has your most updated phone and email address. If you have not been receiving phone and email messages, please call the office to update this important information.

Important Forms

- The school office and nurse's office needs important forms returned. These include the emergency form and childcare transportation form, most importantly. Other forms or acknowledgements include: Title I compact, Student Manual Acknowledgement, photo opt-out, hand sanitizer notice, parent COVID acknowledgment form, and the home health screener.
- The Maclary website has these centrally located. The emergency form and childcare forms must be returned in person, by email or fax (454-3485) www.maclaryes.org Click on the Parents & Students tab and select Forms to access all necessary forms.

Meals

- Students may bring their own lunch to school. Students may also bring a water bottle. Fountains will not be available, but sinks in the classroom are available for individual use/refill. Staff will monitor the process. All meals will occur in the classroom, except 5th grade, as explained prior.
- Students will enter the main entrance and grab breakfast. This used to occur in the cafeteria, but that space is now dedicated to a 5th grade cohort to maintain spacing during meals. The YMCA will be in the cafeteria on Hybrid B days.
- Lunch period will be 30 minutes (as usual), but students will eat in their classrooms, except for the 5th grade cohort.
- All meals are free.
- Curbside meal distribution occurs daily when schools are open 10:00 - 11:00 only. No meals when schools are closed or during holidays. Pull through the circle to get meals.

Attendance

- Daily attendance is expected. Please provide documentation to support an excused absence. The Main Office can support any questions. Please notify your teacher if you have tech issues.
- Students in cohort A and B should attend school on their assigned days and join the class remotely on other days. Students in the CSDVA should attend remotely per the teacher's methods (i.e Zoom).
- Schoology must be used when directed to obtain class materials and to submit work.

Daily Considerations

- Only attend school on the assigned Hybrid cohort days. Students will be sent home immediately if they attend the wrong day.
- Make sure students have daily materials, including their device and personal learning tools.
- Perform the home health screening daily. A copy of the screener will be available on the school site.
- Bus/Student Needs - Contact Dr. Toone 454-2142 x44244
- Office Needs - Contact Mrs. DiSabatino 454-2142
- Nurse/Medical/COVID Needs -Contact Mrs. Henry, RN 454-2142 x 14732
- Special education needs - Please email Mrs. Dunner directly

COVID Response

- The daily health screen must be performed. Follow directions if a student must stay home - DO NOT send a sick child to school. They may attend class remotely.
- Mrs. Henry, RN is lead for COVID/Medical response. In the event a student becomes ill, a separate class is ready in the library. Close partnership with the Department of Public Health will commence, and we will follow all directives with their guidance for communicating, isolating, or quarantining as prescribed by this state agency.
- A separate isolation area is available in the nurse's office.
- Additional details are available on the Christina site www.christinak12.org

Important Contact Information

- Maclary ES (302) 454-2142 Fax (302) 454-3485
- Secretary - Mrs. DiSabatino
- Nurse - Mrs. Henry, RN
- Dean/Student Support - Dr. Toone
- Christina website: www.christinak12.org
- Maclary website: www.maclaryes.org
- Delaware Division of Public Health/COVID - 19: <https://coronavirus.Delaware.gov>